

COVID-19 Health and Safety Plan Summary:

Excentia Human Services

Plan Date: 8/21/20

Reopening Date: 8/24/20

Face Masks

Requirement(s)	Strategies, Policies and Procedures
<ul style="list-style-type: none">* Use of face coverings (masks or face shields) by all staff and visitors* Use of face coverings (masks or face shields) by older children (as appropriate)	Staff will be wearing face coverings while inside if they are not able to be 6 ft apart, parents will be required to wear face coverings when dropping children off and picking them up. No visitors are permitted in the classroom. Drop off of children will occur under the portico or tent located outside the building.
	Children will be wearing face coverings while inside if they are not able to be 6 ft apart except during nap time and meals. If they are unable to keep the face coverings on or remove independently, it will be removed. Children two years and older are required to wear a face covering unless they have a medical or mental health condition or disability that precludes the wearing of a face covering in school.

Facilities Cleaning, Sanitizing, Disinfecting and Ventilation

Requirement(s)	Strategies, Policies and Procedures
<p>* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by children (i.e., restrooms, drinking fountains, hallways, and transportation)</p>	<p>Handwashing is the most important way to keep our children healthy. There are hand sanitizing stations located at every entrance. Staff will be disinfecting toys, surface areas and high touch areas throughout the day. Playgrounds are disinfected after each use, before the next class enters.</p> <p>Classrooms, toys, restrooms, high touch areas and toys will be cleaned several times a day with approved sanitizer/disinfectant cleaner.</p>

Social Distancing and Other Safety Protocols

Requirement(s)	Strategies, Policies and Procedures
<p>Childcare space occupancy that allows for 6 feet of separation among children and staff throughout the day, to the maximum extent feasible or group management to limit cross-group interactions.</p> <p>Restricting the use of common areas, and consider serving meals in alternate settings such as where the childcare is being provided</p>	<p>Children will sit at a table for meals, snacks and lessons with children being spaced 6 feet apart from one another. Tables will be disinfected after each use. Classrooms have been evaluated based on the number of students and staff assigned to each location. Interactions will be limited and controlled as much as possible and safety protocols will be followed regarding masks, a six feet distance from one another and disinfecting anything touched by anyone in the interaction.</p>

Requirement(s)	Strategies, Policies and Procedures	
<p>*Hygiene practices for children and staff including the manner and frequency of hand-washing and other best practices</p> <p>Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs</p> <p>Handling outdoor play consistent with the CDC Considerations.</p> <p>Limiting the sharing of materials among children in care Staggering the use of communal spaces and hallways</p> <p>Adjusting transportation schedules and practices to create social distance between children</p> <p>Limiting the number of individuals in facility rooms and other facility spaces, and interactions between groups of children</p> <p>Coordinating with children regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars</p> <p>Other social distancing and safety practices</p>	<p>Common areas will be restricted and controlled. Minimal number of children will be at each table to respect social distancing practices.</p>	<p>Teachers will be washing and sanitizing their hands throughout the day. Children will be expected to wash their hands through the day. All required protective gear (masks, gowns, face shields and gloves) and practices will implemented.</p> <p>All required signs are in highly visible locations.</p> <p>Visitors are not permitted in the building. All pick up and drop off of children will occur outside under the portico or tent located outside the building.</p> <p>Playgrounds will be sanitized after every use and children will be kept in their same class to minimize interaction and promote social distancing.</p> <p>Classes will be keeping individual containers for each child's art supplies, daily academic materials and sensory play.</p> <p>Classroom arrival time is 8:50am-9:15am. Classroom pick up time is 12:20-12:30pm for children who do not have an IEP. Pick up time for children with an IEP is 12:50-1pm. This allows for safely walking children to/from classroom with social distancing measures in place.</p>

Monitoring Children and Staff Health

Requirement(s)	Strategies, Policies and Procedures
<ul style="list-style-type: none"> * Monitoring children in care and staff for symptoms and history of exposure * Isolating or quarantining children, staff, or visitors if they become sick or demonstrate a history of exposure * Returning isolated or quarantined staff, children, or visitors to school * Reporting to DOH and Certification * Notifying staff, families, and the public of facility closures 	<p>Children will be health screened in the designated area (portico or tent outside the building) upon arrival. Temperatures will be taken, and questions will be asked of child and parent. Health screeners will wear ponchos and face coverings. Any temperature over 100.4, the child will not be able to stay. Staff are required to take their own temperature and screening check before arriving to work and report their answers and temperature to their designated Director prior to working.</p> <p>If a child becomes sick during the day, he/she will be moved to an isolation area designated in the building until picked up. A staff member will remain with the child until the parent arrives. Staff are required to disclose history of exposure to COVID or symptoms prior to working.</p> <p>Staff and child will need to be symptom free without any medications for 48 hours before returning to the facility.</p> <p>If a child does contract COVID, or is exposed to someone who has tested positive with COVID, parents are required to communicate that immediately to the director and child's teacher. The child will not be allowed to attend school until cleared by their primary care physician.</p> <p>Director will contact Department of Health for current updates regarding need for center closure/ quarantine following suspected COVID exposure/positive test.</p> <p>All necessary family members and staff will be notified if closures must occur.</p>

Other Considerations for Children and Staff

Requirement(s)	Strategies, Policies and Procedures
<p>* Protecting children and staff at higher risk for severe illness</p> <p>Unique safety protocols for children with complex needs or other vulnerable individuals.</p> <p>Strategic deployment of staff.</p>	<p>Staff will work with families to communicate protocols and procedures to maintain safety.</p> <p>Additional personal protective equipment will be provided when necessary or needed.</p> <p>Staff will remain in the classroom they are assigned. Substitute staff will be utilized for other classrooms if staff are ill or on vacation. Only under extreme circumstances (i.e. all substitute staff deployed in other classrooms and no one else is available) then will staff assigned in a classroom be deployed to another classroom to work.</p>